

December 6, 2004

The Board of Supervisors of Pennsbury Township held a regular meeting on Monday, December 6, 2004. All members were present and the minutes approved as corrected.

**Manager, Kathleen Howley** reported the following:

Park Plan – there was a prebid meeting on December 1<sup>st</sup>. 4 contractors have taken bid packages. The bid opening date has been changed from December 9<sup>th</sup> to December 13<sup>th</sup> at 1 p.m. Bids will be opened and announced at that time.

Dave Patten will notify Mr. Bravacos, attorney for Ms. Kates, that the township has received the open space design option plan and is in the process of reviewing it. The plan has been sent to the County Planning Com. for their review. Mr. Bravacos stated that they will hold the required conditional use hearing at the same time as plan approval. The County Health Department must also review and approve the plan.

Verizon is installing fiber optic cable throughout the township and this project should be completed by May '05. This should be competition for Comcast. Verizon will be in touch with the township when they have completed the project.

**Roadmaster Dave Allen** reported the following:

Hauled 14 truckloads of leaves and 6 of woodchips.

Received material for the Wattman job. Will be ditching along Fairville Rd. Township will be reimbursed for materials by the Wattmans.

Will attend a meeting at DelChester tomorrow.

Cossart Road culvert needs ditching and will do this before year end.

Dave Patten reported that the Sezna deed has been received deeding the lot to the township and it will be recorded tomorrow. The supervisors asked that filing for exemption status with the county be delayed. They would like to study further what implications for restrictions there might be by this filing.

**Proposed '05 Budget** – Bill Reynolds stated that the budget is posted and will be acted upon at the December 20<sup>th</sup> meeting. There are expenses of \$880,000 and revenues of \$520,000 – a significant shortfall. This is a result of the continued work in the Knoll, and increase in contributions to the fire company among other things. The township will take out a loan to cover capital expenses. There will also be a tax anticipation loan taken out in January to cover expenses in the 1<sup>st</sup> quarter of '05 when tax revenues are received. The loan will then be paid back. There will be a property tax and earned income tax increase for '05 to cover shortfalls. Our taxes will still be low for Chester County.

**Penn's Village proposed traffic light** – Karen Wood and MaryAnna Ralph met with Jack Becker and John Ciccarone to discuss alternate plans for the entrance to be located off of Ponds Edge Drive and there be no light on Rt. 1. The entrance on Rt. 1 would be a right turn in and out only. Although this plan is preferred, an application for a light has been sent to PennDot in case this plan does not work out. Karen will follow up with Mr. Ciccarone in order to keep this plan moving forward.

**Township Engineer Matt Houtman** reported the following:

Lyman plan – delivered plans 2 weeks ago to Chester Co. Cons. District. Called them today and they have not returned my calls. A resident asked if anything can be done ie. Hay bales or silt fence, in order to help with the small rain that we get. Mr. Houtman will talk to Mr. Lyman about this.

Knoll project – a few grates have been changed by Dave Allen and they seem to be working OK. There is a maintenance bond for the job. Mr. Geyer would like the last \$5000 released to him. Mr. Houtman will have him sign a letter stating he will come back in the spring if there are any problems to be corrected. The board approved the release of the money. Mr. Houtman will file the final report to PennDot on this job. He is also working on plans for the next phase of this project for spring '05.

Ridge at Chadds Ford – Mr. Houtman stated he has been making inspections of the road and there has been a partial cleaning of the basin. The Board wants the roof of the springhouse to be repaired as discussed with Mr. Berlin. We still do not have an extension for the letter of credit on this job.

Courts at Longwood – Pocopson Township is nearing completion of their portion and road dedication will take place then. The township still holds escrow on this project.

A bill list dated December 6, 2004 numbering 6765-6805 was submitted and approved for payment by the Board. With no further business the meeting adjourned at 9 p.m.

Respectfully submitted:

Kathleen Howley  
Township Manager